

**MANITOWOC COUNTY FINANCE COMMITTEE**  
**Heritage Center**  
**September 13, 2021**

Attendance: Chairperson Paul “Biff” Hansen, Supervisor Jamie Aulik, Supervisor Jim Baumann, Supervisor Mike Williams, and Supervisor Bonnie Shimulunas. Also in attendance: County Executive Bob Ziegelbauer, Finance Director JJ Gutman, Corporation Counsel Peter Conrad, Public Works Director Gerry Neuser, County Board Chairperson Jim Brey, and Supervisor Ken Sitkiewitz.

Call to Order: Chairperson Hansen called the meeting to order at 4:30 p.m.

Public Comment: Chairperson Hansen declared public input open at 4:31 p.m.

No one present wished to speak, subsequently Chairperson Hansen closed public input at 4:31 p.m.

Approve the minutes of the August 8, 2021 Finance Committee meeting: Supervisor Baumann moved to approve the minutes, seconded by Supervisor Williams. Upon voice vote, the motion passed unanimously.

Approve vouchers for the month of August 2021 in the amount of \$13,640,435.84: Supervisor Baumann moved, seconded by Supervisor Shimulunas to approve the vouchers. Upon voice vote, the vouchers in the amount of \$13,640,435.84 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: There were no county properties for sale.

JJ Gutman, Finance Director – Resolution Denying Claim (Kasey Rupp): Finance Director Gutman and Corporation Counsel Peter Conrad informed the committee this claim regards involvement with the Human Services Department and they are unable to provide details as the case has to be held confidential. The insurance company, after an investigation, determined Manitowoc County had no liability for this claim. Supervisor Williams moved to deny the claim for Kasey Rupp, seconded by Supervisor Baumann. Upon discussion and voice vote, the motion passed unanimously.

Update on county finances and/or budget: County Executive Bob Ziegelbauer informed the committee they are still working on the 2022 budget. A few additions to the budget would be vacation standardization, 2% lift to the salary schedule with another possible 2% increase for employees with positive reviews, and staffing additions to the Sheriff and Human Services departments. The additional staffing was requested to help with the opioid epidemic. Most of the Human Services staffing requests would be supplemented by state and federal funding. Another addition to the budget would be the American Rescue Plan Act (ARPA). A portion of the ARPA funds would possibly be shared with the cities to assist with lead pipe replacements. They are still looking at ways to share the funds with the villages and towns. After cost sharing, the County would still have \$7.5 million to use for qualifying County projects. County Executive Ziegelbauer mentioned there would be a committee meeting before the October budget presentation to review the budget in detail.

Communications: Copies of the following documents were provided in the committee’s packet:  
-Monthly/Daily Average Population Report for August 2021 – Manitowoc County Jail.  
-Secure Detention Report from HSD for August 2021 would be emailed when available.

Adjournment: Supervisor Baumann moved to adjourn, seconded by Supervisor Shimulunas. Motion passed unanimously. The committee adjourned at 4:54 p.m.

Respectfully submitted,

Jessica Backus, County Clerk